52-WEEK TIP LOG

Year: _____ Employer: _____ My job: _____ Occupation code (3 digits): _____

Your record. Only tips on your W-2, a 1099 or your own Form 4137 can be deducted. Report tips of $20 or more in a month to your employer by the 10th of the next month.

Wk	2 Week of (start - end date)	3 Cash tips cash, checks, gift cards, chips	4 Card / app tips	5 Tip-pool share received	6 Tip-outs paid to others	7 Tips kept col. 3 + 4 + 5 - 6	8 Service charges, auto-gratuities NOT tips	9 Reported to employer date and amount	10 Note
1	___/___ - ___/___								
2	___/___ - ___/___								
3	___/___ - ___/___								
4	___/___ - ___/___								
5	___/___ - ___/___								
6	___/___ - ___/___								
7	___/___ - ___/___								
8	___/___ - ___/___								
9	___/___ - ___/___								
10	___/___ - ___/___								
11	___/___ - ___/___								
12	___/___ - ___/___								
13	___/___ - ___/___								
Quarter 1 total		$	$	$	$	$	$		

General information, not tax advice. Not affiliated with the IRS. Check IRS.gov or a tax professional. From the No Tax on Overtime & Tips Workbook by Hassan Abootorabi (Action and Grow).
Updates: actionandgrow.com/updates-tips-overtime

52-WEEK TIP LOG

Year: _____ Employer: _____ My job: _____ Occupation code (3 digits): _____

Your record. Only tips on your W-2, a 1099 or your own Form 4137 can be deducted. Report tips of $20 or more in a month to your employer by the 10th of the next month.

Wk	2 Week of (start - end date)	3 Cash tips cash, checks, gift cards, chips	4 Card / app tips	5 Tip-pool share received	6 Tip-outs paid to others	7 Tips kept col. 3 + 4 + 5 - 6	8 Service charges, auto-gratuities NOT tips	9 Reported to employer date and amount	10 Note
14	___/___ - ___/___								
15	___/___ - ___/___								
16	___/___ - ___/___								
17	___/___ - ___/___								
18	___/___ - ___/___								
19	___/___ - ___/___								
20	___/___ - ___/___								
21	___/___ - ___/___								
22	___/___ - ___/___								
23	___/___ - ___/___								
24	___/___ - ___/___								
25	___/___ - ___/___								
26	___/___ - ___/___								
Quarter 2 total		$	$	$	$	$	$		

General information, not tax advice. Not affiliated with the IRS. Check IRS.gov or a tax professional. From the No Tax on Overtime & Tips Workbook by Hassan Abootorabi (Action and Grow).
Updates: actionandgrow.com/updates-tips-overtime

52-WEEK TIP LOG

Year: _____ Employer: _____ My job: _____ Occupation code (3 digits): _____

Your record. Only tips on your W-2, a 1099 or your own Form 4137 can be deducted. Report tips of $20 or more in a month to your employer by the 10th of the next month.

Wk	2 Week of (start - end date)	3 Cash tips cash, checks, gift cards, chips	4 Card / app tips	5 Tip-pool share received	6 Tip-outs paid to others	7 Tips kept col. 3 + 4 + 5 - 6	8 Service charges, auto-gratuities NOT tips	9 Reported to employer date and amount	10 Note
27	___/___ - ___/___								
28	___/___ - ___/___								
29	___/___ - ___/___								
30	___/___ - ___/___								
31	___/___ - ___/___								
32	___/___ - ___/___								
33	___/___ - ___/___								
34	___/___ - ___/___								
35	___/___ - ___/___								
36	___/___ - ___/___								
37	___/___ - ___/___								
38	___/___ - ___/___								
39	___/___ - ___/___								
Quarter 3 total		$	$	$	$	$	$		

General information, not tax advice. Not affiliated with the IRS. Check IRS.gov or a tax professional. From the No Tax on Overtime & Tips Workbook by Hassan Abootorabi (Action and Grow).
Updates: actionandgrow.com/updates-tips-overtime

52-WEEK TIP LOG

Year: _____ Employer: _____ My job: _____ Occupation code (3 digits): _____

Your record. Only tips on your W-2, a 1099 or your own Form 4137 can be deducted. Report tips of $20 or more in a month to your employer by the 10th of the next month.

Wk	2 Week of (start - end date)	3 Cash tips cash, checks, gift cards, chips	4 Card / app tips	5 Tip-pool share received	6 Tip-outs paid to others	7 Tips kept col. 3 + 4 + 5 - 6	8 Service charges, auto-gratuities NOT tips	9 Reported to employer date and amount	10 Note
40	___/___ - ___/___								
41	___/___ - ___/___								
42	___/___ - ___/___								
43	___/___ - ___/___								
44	___/___ - ___/___								
45	___/___ - ___/___								
46	___/___ - ___/___								
47	___/___ - ___/___								
48	___/___ - ___/___								
49	___/___ - ___/___								
50	___/___ - ___/___								
51	___/___ - ___/___								
52	___/___ - ___/___								
Quarter 4 total		$	$	$	$	$	$		

General information, not tax advice. Not affiliated with the IRS. Check IRS.gov or a tax professional. From the No Tax on Overtime & Tips Workbook by Hassan Abootorabi (Action and Grow).
Updates: actionandgrow.com/updates-tips-overtime

52-WEEK TIP LOG: YEAR TOTALS

Bring this page to your W-2 check

	Tips kept (col. 7)	Reported to employer	Not reported (goes on Form 4137)	Service charges / auto-gratuities (NOT tips)
Quarter 1	$	$	$	$
Quarter 2	$	$	$	$
Quarter 3	$	$	$	$
Quarter 4	$	$	$	$
YEAR TOTAL	$	$	$	$

Compare with your W-2 (February 2027)

W-2 box 12 code TP (tips your employer reported) _____

My year total tips reported to this employer (above) _____

Difference (if it is more than a few dollars, ask payroll to check it; see Worksheet W-2 in the book) _____

W-2 box 14b occupation code(s) shown _____

How to use it: write one row per week, from your daily notes or pay stubs. Tips kept = cash tips + card/app tips + tip-pool share received - tip-outs you paid. Keep service charges and automatic gratuities in their own column: they are not tips. Cash tips you did not report to your employer can still count if you report them on Form 4137 with your return, but Social Security and Medicare tax then apply to them. Every number here is an estimate; your W-2, your 1099s and the final 2026 Schedule 1-A decide.